

# 2022 WHFR Record Show DEALER INFO

WHFR's 13th Annual Record Show will take place Saturday, October 15th, 2022, at Henry Ford College in Dearborn. This show is open to anyone selling records, CDs, DVDs and other related items such as memorabilia or handcrafted goods – pretty much anything music or alternative media related!

We hope you will consider participating in this event.

HFC is conveniently located just off of Ford Road and Southfield freeway, and our Dearborn location will give you access to a varied customer base that you may not have had access to at other record shows. If you have any questions, please feel free to contact us.

**WHERE:** Henry Ford College  
Student Center Building  
5101 Evergreen Rd.  
Dearborn, MI 48128

**WHEN:** Saturday October 15th, 2022  
7:30am - 9:00am... dealer set up  
9:00am - 10:00am... early admission is \$10  
10:00am - 4:00pm... general admission is \$1-\$5 (sliding scale)

**CONTACT:** whfr@hfcc.edu (Email is best - messages generally checked daily)  
(313) 317.6579 (John's office line - you can leave a message)

THE RECORD SHOW HAS ITS OWN WEBSITE:  
**whfr.fm/recordshow**

Be sure to check often for more detailed info  
which will be posted as it becomes available.

## GENERAL INFO:

- 30" x 6' tables cost \$40 for the first, \$30 for each additional.
- We have 70 tables available and will close registration when the tables are sold out.
- No last-day table purchases.
- Payment **MUST** Be received by Sept. 30th or your table will be opened up to other vendors.
- Vendors are expected to keep their tables open until the end of the show, at 4:00 PM. **Please do not pack up early.**
- WHFR will provide tables and chairs. It is OK to use the space under the tables. Vendors are responsible for providing their own table coverings if desired, and transportation of their merchandise. WHFR volunteers will not be available to help move merchandise or prep tables.
- There is no charge for electricity; however, you must bring your own extension cords and multi-outlet adapters.
- Feel free to allow customers to sample music at your tables, but please be courteous to your neighbors and do not play loud music continually throughout the day.
- There is **NO SMOKING** allowed inside before, during, or after the show, or within 50 feet of any HFC building entrance. Vaping and alcohol are not allowed on the campus.
- Each dealer is allowed to have a few helpers get in free: two helpers for the first table, and one helper per each additional table. If you have more helpers than that, they will have to pay the regular admission to get in.
- There is a \$1-\$5 sliding scale admission charge for the general public.

## THE NITTY-GRITTY:

- Neither WHFR, Henry Ford College, nor WHFR/HFC associates will be held liable due to personal injury, merchandise/property damage, or loss due to activities of participating vendors, attendees, or other persons arising at the WHFR Record Show. Vendors are responsible for the security of their own merchandise, declaration of sales tax, and compliance with all local, state, and federal laws.
- Individual vendors are responsible for their own sales, quality of merchandise, and customer satisfaction. Neither WHFR, Henry Ford College, nor WHFR/HFC associates makes any guarantees regarding sales and/or representations by/for/of individual vendors.
- In the unlikely event that this year's Record Show is cancelled, vendors will receive a 100% refund for all payments submitted by September 30th.



# 2022 WHFR Record Show DEALER CONTRACT

PLEASE PRINT YOUR INFORMATION:

YOUR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP CODE: \_\_\_\_\_

PHONE AND/OR EMAIL: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

DESCRIPTION OF ITEMS BEING SOLD (format, musical style, etc...): \_\_\_\_\_

TABLES	Cost	Quantity	Subtotal	
First	\$40	1	\$40	_____
			+	_____
Additional	\$30	*		_____
				_____
		<b>TOTAL:</b>		_____

Please make checks or money orders payable to "WHFR Radio, HFC" and return to  
WHFR c/o HFC, 5101 Evergreen Rd, Dearborn, MI 48128

**If you'd like to secure your table(s) electronically, you may scan or take a screenshot of this completed contract and email it back to us at [whfr@hfcc.edu](mailto:whfr@hfcc.edu) and indicate method of payment on the contract.**

To pay by Visa, Mastercard, or Discover Card, contact Susan McGraw, our General Manager:  
(313) 845-9842 or [scmcgraw@hfcc.edu](mailto:scmcgraw@hfcc.edu)

**CONFIRM YOU HAVE READ THE "NITTY-GRITTY" FROM THE DEALER INFO PAGE AND AGREE TO ALL TERMS**

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_